

**TOWN OF LITTLETON
PARK & RECREATION COMMISSION**

APPLICATION FOR USE OF FAY PARK

To the Park & Recreation Commission:

The undersigned hereby applies for a permit to use Fay Park, including the Gazebo, as follows:

Date/Time of Event ____ day, _____, 20__ between the hours of ____ and ____

Purpose of Event: _____

Estimated Attendance: _____

APPLICANT: _____

Contact Name: _____ Address: _____

Contact Phone: _____ E-mail: _____

FEE PAID: _____

ENDORSEMENTS OBTAINED BY APPLICANT:

Approved by the Littleton Police Department _____

Approved by the Littleton Fire Department by _____

Approved by the Littleton Highway Department _____

Subject to the following additional conditions:

A. Police Detail _____

B. Other (specify): _____

ACTION by the Littleton Park & Recreation Commission

Permit Granted: _____

For the Park & Recreation Commission

**TOWN OF LITTLETON
PARK & RECREATION COMMISSION
REGULATIONS FOR USE OF FAY PARK**

WHEREAS, the premises known as “Fay Park” was conveyed to the Town of Littleton to be kept open and forever maintained as a public park;

WHEREAS, the Town of Littleton has established a Park & Recreation Commission to pursuant to MGL c.45, §§5 and 14;

WHEREAS, Town Counsel has ruled that Fay Park is under the care, custody, and control of the Park & Recreation Commission.

THEREFORE, the Park & Recreation Commission of the Town of Littleton hereby adopts the following regulations for use of Fay Park:

1. The use of Fay Park for events shall be by permit only issued by the Littleton Park & Recreation Commission. A \$25.00 per hour fee will be charged for Use of Fay Park. Said fee may be waived for organizations of the Town of Littleton.
2. Fay Park shall be closed to the public at 9:00 PM daily, except by permission of the Littleton Park & Recreation Commission.
3. The use of alcoholic beverages on the grounds of Fay Park is not permitted at any time.
4. Permit applications must be endorsed by the Chief of Police, Fire Department and Highway Department prior to approval of the Park & Recreation Commission.
5. The requirement for Police Detail Officers and parking at an event shall be determined by the Chief of Police and noted on the application form.
6. The requirement of Porta-Potties for an event shall be determined by the park commission and will be arranged through the PRCE department and will be paid for by the event organizer.
7. Users of Fay Park agree not to obstruct fire lanes, egress of emergency equipment, or Fire and Police Department parking areas.
8. Applicants for the use of Fay Park may be required to submit proof of liability insurance and, in any event, agree to save and hold harmless the town from all damages on account of such use.
9. Vehicles will not be permitted on the grounds of Fay Park for any reason without express written permission of the PRCE Department. Any damages caused will be the sole responsibility of the renting party.
10. Comply with the Town's rules and regulations with respect to noise levels in Town.
11. Users of Fay Park must clean and restore the entire area and dispose of trash off the premises.

Adopted 05/09/2017.